

PRICE PROPOSAL FORM
DHR/CSEA/09- 001- S

PRICING PROPOSAL
STATE GENETIC PATERNITY TESTING

TABLE I GENETIC TESTING—BUCCAL SWAB

A	B	C	D	E
	BASE CONTRACT PERIOD (3 YEARS)	ESTIMATED NO. OF TESTS ANNUALLY	PRICE PER TEST	ANNUAL PRICE
1.	Year 1	6800 X	\$ =	\$
2.	Year 2	6900 X	\$ =	\$
3.	Year 3	7000 X	\$ =	\$
4.	Subtotal			
	1st OPTION PERIOD			
5.	Option Period – Year 4	7100 X	\$ =	\$
	2ND OPTION PERIOD			
6.	Option Period – Year 5	7200 X	\$ =	\$
7.	Total Contract Price For TESTS			\$

TABLE II EXPERT WITNESS

A	B	C	D	E
	CONTRACT PERIOD	NUMBER OF APPEARANCES	FULLY LOADED PRICE PER APPEARANCE	TOTAL CONTRACT PRICE FOR EXPERT WITNESS APPEARANCE(S)
1.	Base Period – Years 1-3	2 X	\$ =	\$
2.	Option Period – Year 4	2 X	\$ =	\$
3.	Option Period – Year 5	2 X	\$ =	\$
4.	Total Contract Price For EXPERT WITNESSES			\$

Add the Following:

TOTAL CONTRACT PRICE FOR TESTS (Line 7E from Table I)
\$ _____

TOTAL CONTRACT PRICE FOR EXPERT WITNESSES (Line 4E from Table II)
\$ _____

TOTAL PROPOSED CONTRACT PRICE (Total of Line 7E Table I and Line 11E Table II)

\$ _____ **

* These numbers are estimates and should in no way be construed as a guaranteed number of tests/appearances to be performed. The actual numbers may vary either higher or lower. Contractor will be paid ONLY for tests/appearances that are performed.

** This Amount will be used to rank financial proposals.

PREPARED BY: _____
AUTHORIZED SIGNATORY FOR OFFEROR

_____ DATE

OFFEROR: _____

PRICE PROPOSAL FORM INSTRUCTIONS

1. General Instructions

In order to assist Offerors in the preparation of their price proposal and to comply with the requirements of this solicitation, Price Instructions and a Price Proposal Form have been prepared. Offerors shall submit their price proposal on the form in accordance with the instructions on the form and as specified herein. Do not alter the forms or the price proposal shall be rejected. The Price Proposal Form is to be signed and dated, where requested, by an individual who is authorized to bind the Offeror to all proposed prices.

- a. The price proposal form is used to calculate the Offeror's TOTAL PRICE PROPOSED.
- b. All Unit/Extended Prices must be clearly entered in dollars and cents, e.g., \$24.15
- c. All Unit Prices must be the actual unit price the State shall pay for the proposed item per this RFP and may not be contingent on any other factor or condition in any manner.
- d. All calculations shall be rounded to the nearest cent, i.e. .344 shall be 34 and .345 shall be 35.
- e. All goods or services required or requested by the State and proposed by the vendor at No Cost to the State must be clearly entered in the Unit Price, if appropriate, and Extended Price with \$0.00. Every blank in the price proposal form shall be filled in.
- f. Except as instructed on the form, nothing shall be entered on the price proposal form that alters or proposes conditions or contingencies on the prices.
- g. The "Total Proposed Contract Price" specified below is based on model quantities and will be used solely for price evaluation, comparison and selection for recommendation for award. There is no guarantee of any maximum or minimum quantities under the contract.
- h. It is imperative that the prices included on the Price Proposal Form have been entered correctly and calculated accurately by the vendor and that the respective total prices agree with the entries on the Price Proposal Form. Any incorrect entries or inaccurate calculations by the vendor will be treated as provided in COMAR 21.05.03E and 21.05.02.12. The actual prices the State will pay are the transaction fees in Column B of the price form.

2. Special Instructions

- a. Table I Column B (Rows 1-7) denotes the contract year and total price period covered under this proposal.
- b. Table I Column C (Rows 1-7) denotes the estimate number of tests to be performed by the Contractor during each year of the contract. These numbers are being provided for comparative purposes and will be used solely for price evaluation, comparison and selection for recommendation for award. There is no guarantee of any maximum or minimum quantities under the contract.
- c. Table I Column D (Rows 1-7) to be used by the Offeror to record the fee charged for each test ordered through the Contractor. This is the only fee the State will pay the Contractor for its services.
- d. Table I Column E (Rows 1-7) to be used by the Offeror to record the fee charged for each test ordered through the Contractor is the extended price by contract year. The Offeror is to multiply

Column C (Estimate Numbers Of Tests Annually) times Column D (Price per test) and record the results in Column E, Rows 1-6 for each contract year and total price period. The resulting total in Line 7E from Table I shall be entered on the line TOTAL CONTRACT PRICE FOR TESTS.

- e. Table II Column B (Rows 1-4) denotes the contract price period covered under this proposal.
- f. Table II Column C (Rows 1-4) denotes the estimate number of appearances projected for expert witness testimony during the contract period. These numbers are being provided for comparative purposes and will be used solely for price evaluation, comparison and selection for recommendation for award. There is no guarantee of any maximum or minimum quantities under the contract.
- g. Table II Column D (Rows 1-3) to be used by the Offeror to record the fully loaded price per appearance performed through the Contractor. This is the only fee the State will pay the Contractor for its services.
- h. Table II Column E (Rows 1-3) to be used by the Offeror to record the fee charged for expert witness appearance through the Contractor is the extended price by contract year. The Offeror is to multiply Column C (Number Of Appearances) times Column D (Fully Loaded Price Per Appearance) and record the results in Column E for the TOTAL CONTRACT PRICE FOR EXPERT WITNESS APPEARANCE(S. The resulting total in Line 4E from Table II) TOTAL CONTRACT PRICE FOR EXPERT WITNESS.
- i. Add the TOTAL CONTRACT PRICE FOR TESTS (Line 7E from Table I) to the TOTAL CONTRACT PRICE FOR EXPERT WITNESSES (Line 4E from Table II) and enter the result as the TOTAL PROPOSED CONTRACT PRICE (Total of Line 7E Table I and Line 4E Table II)